

Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, September 15, 2014 at 7:00 p.m. in the Pine Valley Conference Room. Jeanetta Kirkpatrick, Virginia Wiedenfeld, Fred Clary and Dr. Richardson were in attendance. Angie Alexander, Director of Nursing attended to discuss agenda item #5. Alayne Hendricks, visitor attended the meeting in its entirety.

The meeting was called to order at 7:00 p.m. by Fred Clary, chairperson. Virginia Wiedenfeld moved to approve the agenda and to verify the posting. Jeanetta Kirkpatrick seconded. Motion carried.

Jeanetta Kirkpatrick moved to approve the minutes of the August meeting. Virginia Wiedenfeld seconded. Motion carried.

K. Cianci presented the vouchers with special notice of the following: \$15,520.07 to Gulf South for supplies and a blanket warmer to be reimbursed by the Foundation, \$230.00 to the Hyatt on Main for rooms for Angie and Ryan to attend the fall conference, \$84.30 to Alimed for a cervical collar, \$3,559.29 to KCI for wound vacs for two residents, \$321.00 to Patterson Medical for chair cushions, \$95.40 to Phoenix Textile for isolation gowns, and \$1,496.76 to the Richland Hospital for consultation and labs provided under consolidated billing. Jeanetta Kirkpatrick moved to recommend payment of the vouchers. Virginia Wiedenfeld seconded. Motion carried.

K. Cianci presented the aged accounts. The overall balance over 90 days is low.

Angie Alexander, Director of Nursing presented nursing department staffing and duties. Some discussion followed.

Census averaged 90 with 10 Medicare Part A residents for the month of August.

K. Cianci presented the financial reports with discussion of budget variances. Architect fees for the new building have been paid from cash. The facility has not yet received the annual SP payment from ContinuUs.

Fred Clary reported that the County Board will be appointing the replacement Trustee to fulfill Ariel Ferguson's term. Three names had been submitted

with a fourth person expressing their own interest in the position. Discussion followed, by each current Trustee as to their recommendation to the County Board. Virginia Wiedenfeld moved to recommend Marilyn Rinehart, R.N. to the County Board to fill the remainder of the term. Jeanetta Kirkpatrick seconded. Motion carried.

Discussion moved to the Administrator's report. K. Cianci reported on a new coding system that will take effect next year. The facility is preparing for it along with the software vendor. The software conversion timetable and results were reviewed. Many staff are pleased with the time savings that electronic charting has brought. Handouts from a presentation by Mike Blaska, Chief of Staff for WCA, were distributed. The presentation discussed Roberts' Rules of Order, and Board vs. Staff responsibilities as well as protocol for motions.

The next meeting will be October 20, 2014 at 7:00p.m. Dr. Richardson moved to adjourn at 7:49 p.m. Jeanetta Kirkpatrick seconded. Motion carried.

Respectfully submitted,

Kathleen A. Cianci
Administrator

