

Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, November 17, 2014 at 7:00 p.m. in the Pine Valley Conference Room. Jeanetta Kirkpatrick, Virginia Wiedenfeld, and Fred Clary were in attendance. Dr. Richardson arrived during discussion of the alternative energy system. Tom Crofton, County Board member attended to discuss alternative power, a grant for a solar study and building commissioning. Tony Kriel from SCS accompanied him. Chris Glasbrenner, HR attended to present the handbook changes. Joan Bailey, Business Office, presented aged accounts, vouchers and the financials. Alayne Hendricks, visitor, attended the meeting in its entirety.

The meeting was called to order at 7:00 p.m. by Fred Clary, chairperson. Virginia Wiedenfeld moved to approve the agenda and to verify the posting. Jeanetta Kirkpatrick seconded. Motion carried.

Jeanetta Kirkpatrick moved to approve the minutes of the October meeting. Virginia Wiedenfeld seconded. Motion carried.

Tom Crofton, county board supervisor, discussed the results of his research with Focus on Energy and the possibility of using solar to generate power for the new building. Tony Kriel, P.E. accompanied Mr. Crofton and explained the study proposed by their firm to determine the viability and specificity of a solar garden. A community member is considering donating to the Foundation for the study. Discussion followed regarding placement and maintenance of the panels, as well as reimbursement for excess energy produced. Tom Crofton has been working with Focus on Energy which may provide a rebate on energy efficient items used in construction of the building. Tony Kriel explained the service SCS provides that is "building commissioning". This is project oversight to ensure that the proper steps are designed into the project during Design Development, for energy rebates, etc. The fee for this last service is \$1.16 per sq. ft. of the project. Jeanetta Kirkpatrick moved to approve conducting the solar study subject to contract approval by the Foundation. Virginia Wiedenfeld seconded. Motion carried. Virginia Wiedenfeld moved to approve applying for a grant with Focus on Energy and to present this to the County Board in December. Dr. Richardson seconded. Motion carried.

Chris Glasbrenner presented some requested changes to the Pine Valley Addendum to make it more uniform with the County Handbook. Jeanetta

Kirkpatrick moved to approve the changes to the addendum and handbook and to present these requested changes to the Finance/Personnel committee in December. Virginia Wiedenfeld seconded. Motion carried.

Joan Bailey, presented the vouchers with special notice of the following: \$120.00 to LeadingAgeWi for a financial seminar, \$4,066.76 to Upland Hills Hospice refund and billed to alternate pay source, \$513.47 to the American Do It Center for mock up supplies, \$216.41 to Walsh's Ace Hardware for keys, drill bits, valves, surge protectors, etc, and \$18,554.66 to Wipfli to update the market analysis. This will be booked to the project expense. Jeanetta Kirkpatrick moved to recommend payment of the vouchers as presented. Dr. Richardson seconded. Motion carried.

Fred Clary discussed some savings on copier leases in another county department.

Aged accounts were discussed with the overall balance uncollected over 90 days remaining low.

Census averaged 92 with 15 Medicare Part A residents for the month of October.

Joan Bailey presented the financial reports with discussion of budget variances.

K. Cianci discussed insurance renewal. The premiums have increased slightly. Virginia Wiedenfeld moved to approve renewal of the liability insurance for an annual premium of \$27,028, and the personal injury for an annual premium of \$8,148.00. Dr. Richardson seconded. Motion carried.

Fred Clary announced that two new County Board members will be added to the Trustee Committee effective January 2015. They have not yet been named.

The next meeting will be December 15, 2014 at 7:00 p.m.

Jeanetta Kirkpatrick moved to adjourn at 8:37 p.m. Virginia Wiedenfeld seconded. Motion carried.

Respectfully submitted,

Kathleen A. Cianci
Administrator

