

Corrected Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, February 16, 2015 at 7:00 p.m. in the Pine Valley Conference Room. Jeanetta Kirkpatrick, Virginia Wiedenfeld, Larry Sebranek, Don Seep, Fred Clary, and Dr. Richardson were in attendance. Dr. Richardson arrived shortly after the meeting started. Joan Bailey from Business Office attended to discuss financials, aged receivables and vouchers. Alayne Hendricks and Anissa Langaliere, visitors, attended the meeting in its entirety until the closed door session when Fred Clary requested that they leave.

The meeting was called to order at 7:00 p.m. by Fred Clary, chairperson. Jeanetta Kirkpatrick moved to approve the agenda and to verify the posting. Larry Sebranek seconded. Motion carried.

Jeanetta Kirkpatrick moved to approve the minutes of the January meeting. Dr. Richardson seconded. Motion carried.

Joan Bailey presented the vouchers for payment with special notice of the following: \$47.83 to Cardmember services to replace a dietary cooler, \$846.08 to Calderon textiles for towels and wash cloths, \$153.28 to CDW Government for a monitor and keyboard, \$551.20 to EZ Way for a steel rod assembly for an EZ Stand, \$482.80 to Godfrey and Kahn for advice regarding the nurse pay resolution, \$391.75 to Herb Fitzgerald for a clutch for a wash machine, \$576.00 to Hynek printing for newsletters and forms, \$137.45 to Patterson Medical for a therapy tray for a resident, \$3,704.28 to Richland Hospital for dietary consultation and labs, \$543.50 to the Richland Medical Center for labs for a Part A resident, \$3,000.00 to SCS engineers for a photovoltaic study-to be reimbursed by the Foundation, and \$313.00 to the State of Wisconsin laboratory of Hygiene for sample testing. Virginia Wiedenfeld moved to approve the vouchers for payment. Larry Sebranek seconded. Motion carried.

Joan Bailey reported on the financial statements. Sick leave payout of \$26k for January was discussed. This has helped with attendance. A January Medicare payment was received in February and will be reflected next month. The facility departments have submitted plans to cut expenses to make up for the additional \$100k cost to the facility due to increased health insurance premiums. This number was not known at the time the budget was compiled

so it will continue to show a budget variance for the year. Dietary was able to cut expenses from last year.

K. Cianci reported census averaged 89 for the month with 13 Medicare. The facility has decreased five licensed beds which will be reflected in the bed tax effective February.

Fred Clary reported on action taken at the recent building subcommittee. The design development phase continues with ways to remain economical yet provide value to the community. Water supply to the new facility is being explored with possibility of a city tower being placed on the Pine Valley property. The geothermal test well results are not available yet. A communication plan was discussed. Solar does not appear to be an option due to the cost. The well pump is due for 5 year maintenance. This will be looked at after the water decision is made.

Four invoices for the building planning were offered for approval. Jeanetta Kirkpatrick moved to approve. Virginia Wiedenfeld seconded. Motion carried. These vouchers will be paid from the loan, by the County Clerk.

Jeanetta Kirkpatrick moved to go to closed door session. Don Seep seconded. Motion carried by roll call vote with all voting aye. Kathy Cianci to remain in closed door.

Alayne Hendricks attempted to distribute some handouts at this point. Fred Clary reminded her that the meeting was in closed door and that she could distribute them after the meeting. She stated that she did not see what difference it would make. Fred asked her to leave the closed door session and she did. Meeting proceeded in closed session and adjourned in closed session.

The next meeting will be March 16, 2015 at 7:00 p.m.

Jeanetta Kirkpatrick moved to adjourn at 9:26 p.m. Don Seep seconded. Motion carried.

Respectfully submitted,

Kathleen A. Cianci
Administrator