

Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, April 27, 2015 at 7:00 p.m. in the Pine Valley Activity Room. Jeanetta Kirkpatrick, Virginia Wiedenfeld, Larry Sebranek, Don Seep, and Dr. Richardson were in attendance. Joan Bailey from Business Office attended to discuss financials and vouchers. Ben Southwick, Corporation Counsel attended for the closed door session agenda item #10. Chris Glasbrenner, Human Resources attended for the closed door sessions and items 1-5, and 8. Pine Valley staff attending for the closed door session agenda item #10 included: Cindy Studnicka, Tami Boelman, Echo Bristol, and Stephanie Killoy via phone. Visitor Alayne Hendricks attended the open door session of the meeting.

The meeting was called to order at 7:00 p.m. by Jeanetta Kirkpatrick, vice chair. Virginia Wiedenfeld moved to approve the agenda and to verify the posting. Larry Sebranek seconded. Motion carried.

Don Seep moved to approve the minutes of the March meeting. Jeanetta Kirkpatrick seconded. Motion carried.

Joan Bailey presented the vouchers for payment with special notice of the following: \$470.00 to the Shopping News for the Senior Expo booth, \$840.00 to Richland Hospital for CPR certification training, \$195.11 to Richland County Highway for services provided this winter, \$2,963.58 to KCI for a wound vac, \$3,775.93 to the Richland Hospital for two months of consultation, and \$4,186.00 to renew the service and warranty agreement on the bladder scanner. Larry Sebranek moved to approve the vouchers for payment. Virginia Wiedenfeld seconded. Motion carried.

Joan Bailey reported on the financial statements. Family Care receivables are higher than usual due to a late payment. Revenue exceeded expenses for the month. Departments are continuing their cost containment measures.

K. Cianci reported census averaged 86 for the month with 15 Medicare.

Chris Glasbrenner reported that the Medical Records/IT position has changed significantly over the years and requested an update to the description. Changes were discussed. Larry Sebranek moved to approve the changes/additions and to forward the revised job description to

Finance/Personnel committee and then to County Board. Virginia Wiedenfeld seconded. Motion carried.

Virginia Wiedenfeld moved to proceed to closed door session for purposes of conferring with legal counsel regarding possible legal action against an individual and to permit legal counsel and facility staff to remain. Larry Sebranek seconded. Roll call vote taken: Larry Sebranek aye, Virginia Wiedenfeld aye, Don Seep aye, Dr. Richardson aye, Jeanetta Kirkpatrick aye. Vote carried. Ayes-5, no-0.

Virginia Wiedenfeld moved to return to open session. Dr. Richardson seconded. Motion carried.

Jeanetta Kirkpatrick reported that Pine Valley was not selected by the city as a site for a water tower. Larry Sebranek reported that the city water supply brought from the Walmart area would not be acceptable as it would have an odor and taste. Discussions continue with the city exploring a city water supply to the building.

Jeanetta Kirkpatrick gave a summary of the actions taken by the subcommittee with dates of upcoming meetings. Progress is being made and the big decisions have been finalized.

K. Cianci reported that maintenance is concerned that they may need the truck during the summer with the demolition and construction beginning. This is the period that Land Conservation needs it. It was recommended to contact Land Conservation to see if there are days when they do not need it.

The next meeting will be May 18, 2015 at 7:00 p.m.

Virginia Wiedenfeld moved to adjourn at 8:28 p.m. Dr. Richardson seconded. Motion carried.

Respectfully submitted,

Kathleen A. Cianci
Administrator

