

## Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, April 18, 2016 at 7:00 p.m. in the Pine Valley Conference Room. Fred Clary, Don Seep, Virginia Wiedenfeld, Larry Sebranek, Dr. Richardson and Jeanetta Kirkpatrick were in attendance. Dr. Richardson arrived during the vouchers. Joan Bailey from Business Office attended to discuss financials, vouchers, and census. Angie Alexander attended to present agenda item #6. Visitor Alayne Hendricks attended the majority of the meeting-arriving during the vouchers.

The meeting was called to order at 7:00 p.m. by Fred Clary, chairperson. Larry Sebranek moved to approve the agenda and to verify the posting. Virginia Wiedenfeld seconded. Motion carried.

Don Seep moved to approve the minutes. Jeanetta Kirkpatrick seconded. Motion carried.

Joan Bailey presented the vouchers with special notice of the following: \$190.00 to Wisconsin Association of Medical Directors facility membership, \$130.00 to Kalahari for spring convention, \$150.00 to CLIA lab for lab license, \$520.00 to Richland Hospital for CPR training, \$30.53 to the American Do It Center for supplies to close up the reception window, \$350.00 to Hynek printing for medical service forms and purchase order forms, and \$410.00 to Williams and Pearce for denture repair-broken during cleaning. Dr. Richardson moved to pay the bills as presented. Virginia Wiedenfeld seconded. Motion carried.

Discussion moved to review of the aged accounts. Several larger amounts have executed liens. Collection efforts were discussed.

Joan Bailey discussed the financials. Several new accounts have been created to more accurately reflect pension amounts, and the loan expense. Medicare Part A days are down for the month. Two large payouts occurred in the nursing department that accounted for part of the overage in nursing. \$216,000.00 of SP payments will be booked in April.

Census averaged 85 with 8 Medicare Part A.

Discussion moved to hospice. Most Hospice agencies reimburses less than the Medicaid rate to the nursing home. The hospice agency directs and establishes the care plan, but provides almost no physical cares. Each agency has a little different way of operating with different requirements the staff need to learn and comply with. Pharmacy tends to be an issue as the hospice usually prefers to use their own pharmacy which leads to multiple drug packaging and labeling systems the staff need to familiarize themselves with. K. Cianci presented the Upland Hills Hospice contract for consideration. Jeanetta Kirkpatrick raised the topic of Agrace Hospice. The facility has a meeting scheduled to meet with Agrace as well. Larry Sebranek moved to approve the contract with Upland Hills for the CBRF. Jeanetta Kirkpatrick seconded. Motion carried.

Angie Alexander, Director of Nursing, reported on the 5 Star rating system and what comprises the score. New Quality Measures that will affect the facility's score, are being implemented. Nursing staffing was discussed.

Angie Alexander gave the results of the recent state survey for care areas. Kathy Cianci reported on the life safety code survey. Overall, the facility received a very good survey.

Fred Clary reported that Mary Miller will join the Trustee board soon.

K. Cianci reported on the proper disposal of the old dental x-ray machine. A certificate of proper destruction will be obtained once the tube is inspected.

K. Cianci reported that the CBRF license application is very nearly complete and will be submitted soon.

K. Cianci reported on a concern from a community member regarding the manure spreader and the proximity to the building. Discussion regarding the weight limit for the asphalt. Staff will contact the farmer involved and invite him to renegotiate the lease due to the area changing with construction.

Don Seep moved to adjourn 8:15 p.m. Virginia Wiedenfeld seconded. Motion carried.

The next meeting will be May 16, 2016 at 7:00 p.m.

Respectfully submitted,

Kathleen A. Cianci  
Administrator

