

Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, March 19, 2018 at 7:00 p.m. in the Pine Valley Community Room. Larry Sebranek, Fred Clary, Jeanetta Kirkpatrick, Don Seep and Richard McKee were in attendance. Dr. Richardson and Mary Miller were absent.

The meeting was called to order at 7:00 p.m. by Fred Clary, chairperson. Richard McKee moved to approve the agenda and verify posting. Larry Sebranek seconded. Motion carried.

Don Seep moved to approve the minutes of the last meeting. Jeanetta Kirkpatrick seconded. Motion carried.

Therese Deckert presented the vouchers with special notice of the following: Pinnacle Healthcare \$6,440.00 for CBRF consult; WAMD \$190.00, annual facility membership; Western Technical College \$1,680.00, medication aide class for 2 employees; CardMember Services \$625.69 CBRF room set up & Facebook advertising; Aegis Therapies \$39,526.49, therapies and includes new contracted therapy director; Center Stove & Fireplace \$89.00 repair, bulbs fireplace; Echo Marketing LLC, \$1572.00 for ads on WOLX radio; Humana \$613.14 refund overpayment; In the News, \$177.00 for banner; Northwest Respiratory Services, \$1,264.16 for oxygen & respiratory supplies for January & February; Richland Hospital for labs for Medicare A residents and \$1,650.00 for dietary consultant; Southwest WI Workforce Development \$868.95 for contracted CBRF marketing person. Richard McKee moved to pay the vouchers. Larry Sebranek seconded. Motion carried.

Angie Alexander, interim Administrator reported the census averaged 74 for the month with 7 Medicare Part A and CBRF census averaged 12. Angie noted that while we are below budget in the SNF, CBRF census is above budgeted 10 days.

Therese Deckert discussed the financial reports. The Balance Report is unaudited and there will be some adjusting journal entries at the completion of the audit. A/R is down due to low census and case mix which has lower Medicare A and private pay residents. Foundation donated over \$3,000 for the new beds purchased. The annual county appropriation has not been booked to Pine Valley yet. There was one retirement in maintenance with vacation & sick payout.

Discussion was held as to the display or sale of the Pine Valley West window and wood working clamps. Window measures approximately 81"x21". Consensus of the Board Members is they would like to see it displayed at Pine Valley. Larry Sebranek will bring window to PV to see if we can find appropriate place to display.

Angie Alexander updated the Board Members of the status of the Optum insurance contract to provide care. Pine Valley requested contract language that would provide a 60 day "out" clause by either party. Optum would not agree to this. Jeanetta Kirkpatrick motioned to postpone making a decision on contract until April when the new Pine Valley administrator will begin. Don Seep seconded, motion carried.

Therese Deckert reported that per last month's Trustee meeting, K. Cianci contacted labor attorney regarding RN supervisor position that also works as a charge nurse. RN Supervisor currently is an exempt position and earns overtime rather than comp time. Comp time would add flexibility to employees schedule and would treat position similarly to other managers. Legal opinion concluded that it would be appropriate to have RN Supervisor hours all be considered exempt, therefore earning comp time rather than overtime. Motion by Larry Sebranek to approve changing Pine Valley Addendum to include RN Supervisor as an exempt employee that will receive comp time rather than overtime. Seconded by Richard McKee, motion carried.

Richard McKee moved to go to closed door session for purposes of discussing woodland for sale and offer letter. Larry Sebranek seconded. Motion carried.

Within the closed meeting, a motion to reject the offer was made by Larry Sebranek and seconded by Richard McKee. Motion carried.

Richard McKee moved to return to open session. Larry Sebranek seconded. Motion carried.

Don Seep moved to adjourn at 8:30 p.m. Jeanetta Kirkpatrick seconded. Motion carried.

Next meeting will be April 16, 2018.

Respectfully submitted,

Angie Alexander, Interim Administrator