

MINUTES OF CONSTRUCTION SUBCOMMITTEE

There was a regular meeting of the Pine Valley construction subcommittee with CG Schmidt and EUA on Monday, June 22, 2014, starting at 1:00 p.m. in the Pine Valley Activity Room.

The meeting was called to order at 1:05 p.m. by Fred Clary, chairman.

Tom Baade and Paul Korz/CG Schmidt, Fred Clary, Tom Crofton, Jeanetta Kirkpatrick, Virginia Wiedenfeld, Donald Seep, Bob Bellman, Larry Sebranek, Kathy Cianci, Angie Alexander, Steve Alexander, and Irene Walmer were in attendance. Ruth Williams was absent.

Don Seep moved to approve the agenda and verify the posting. Bob Bellman seconded the motion. Motion carried.

Eric Brown of EUA will be the point person for Construction Administration. After clarification, Virginia Weidenfeld moved to approve the minutes of the June 1, 2015 meeting. Larry Sebranek seconded the motion. Motion carried.

Tom Baade presented an update on the progress that has been made. Paul Korz will be the onsite manager. Request for information from subcontractor will be written and sent to architects for spec approval. Weekly coordination meetings were suggested to start possibly July 8th or 9th. Also suggested OAC meetings would meet twice monthly to review RFI's and transition to once a month when those are complete. OAC committee would include Steve Alexander, Kathy Cianci, CG Schmidt, architect and key contractors and would be open to the subcommittee members. Minutes from these meetings would be submitted or available to all subcommittee members. Subcontractor Qualification Request will be published in the Richland and La Crosse papers, Wisconsin State Journal and an electronic plan room that reaches more than 3,000 subcontractors in the upper Midwest. Subcontractor pre-qualification will be June 16-June 29 with bid package #1 issued June 29- July 10. The first bid opening will be July 10th at the courthouse at 2:00p.m. There will be two more bid openings after this date. A recommendation of bidders will be presented to the subcommittee on July 20th for the demo, earthwork, site and pump house packages. On July 27th recommendations of subcontractors will be submitted to the subcommittee for the concrete, masonry and MEP packages. Change orders were discussed. Value engineering will be ongoing. It was stressed that the contingency fund should not

be an excuse for change orders. Tom Crofton requested to review the architect plans/systems before the bidding begins and to make sure Focus on Energy (bundle #2) compliance was followed. Discussed tracking against items in the budget and who would be responsible for such items as low voltage items, kitchen equipment and IT. This will be part of the bond issue and would like a commitment from the County Board. CG Schmidt would put together a budget plan/package for IT, furniture and kitchen equipment. The rule is if items are under \$5000, it does not need to be bid. Ben Southwick has comments/clarification on this area. Tom Baade will check EUA's contract if this is part of their contract/responsibility.

The County Board approved the authorization to borrow money needed for the project with a 20-1 vote. Carol Wirth, Kathy Cianci, Jeanetta Kirkpatrick and Fred Clary will be on a conference call with Moody's Bonding on July 8, 2015. The results of this meeting will be presented to the finance committee then to the County Board at the July 21, 2015 meeting. Interest rate is projected to be around 3.37% but subject to change and contingent on the sale of the bonds. \$1.5 million refinancing is on a 10 year note with 8 payments. \$10 million will be on a 20 year note with 18 payments to be made. To borrow the money, a majority vote is required. The cash will be deposited in the Pine Valley account within 30 days. This money will be itemized and cannot be comingled. Invoices will continue to be processed as they currently are.

Tom Croton would like to see trim used in the new building from trees on the grounds. Trees will be designated to be used and marked for removal. Tom Crofton will contact local sawmills for pricing. Jeanetta Kirkpatrick made a motion to have Steve Alexander and Tom Crofton mark the trees to be removed and Tom Crofton to contact loggers for bids and cost on removal. Larry Sebranek seconded the motion. Motion carried. Someone will contact the local Lions members to see what they would like to do with the shelter.

The Communication committee did not meet today as the groundbreaking will be Thursday, June 25th. Emcee has been contacted. Plans are to hold all festivities outside at 10:30a.m.

Expenditures include: WIPFLi - \$1665.25. Don Seep made a motion to pay the voucher from WIPFLi. Larry Sebranek seconded the motion. Motion carried.

Approval from the state on architectural drawings will take place in July. No word yet on the waiver for the CBRF locking mechanisms.

Next subcommittee meeting is scheduled for July 20, 2015 at 1:00p.m.

Don Seep made a motion to adjourn the meeting. Bob Bellman seconded the motion. Motion carried.

Meeting concluded at 2:38 p.m.

Respectfully submitted,

Kathy Cianci, Pine Valley Administrator